



MEMORIAL GARDEN COLUMBARIUM INTERMENT APPLICATION & RESERVATION

☐ INDIVIDUAL ☐ SPOUSE ☐ FAMILY

I. INFORMATION FOR THE INDIVIDUAL(S) TO BE INTERRED

Full Name: Last: _____ First: _____
Previous Last Name: _____ Nickname: _____
Date of Birth: _____
Date of Death (if known): _____

Spouse Information (if Applicable; skip if individual reservation):

Full Name: Last: _____ First: _____
Previous Last Name: _____ Nickname: _____
Date of Birth: _____
Date of Death (if known): _____

II. AFFILIATION WITH WILLIAM & MARY

☐ Alumni: Attended from: _____ to _____
☐ Employee: Employed from: _____ to _____
☐ Immediate Family of a qualifying individual: Name of qualifying individual and affiliation with William & Mary:
☐ Spouse ☐ Parent ☐ Child

Spouse Information (if Applicable):

☐ Alumni: Attended from: _____ to _____
☐ Employee: Employed from: _____ to _____
☐ Spouse of alumni or employee

Each columbarium plaque contains a two-line inscription per individual interred within, with the decedent's name, preferred class year or years of service at the university, date of birth and date of death. All fonts and sizes will be made in uniform fashion.

There is a maximum of 40 characters per line, and the first line is reserved for name and preferred class year or years of service. The second line is for date of birth and date of death only. For preplanning purposes, date of death should be left empty. Any changes to this information must be made in writing by the undersigned and directed to the William & Mary Alumni Association at the address on page 2.

[illegible][illegible]

I certify that I have received and reviewed a copy of the William & Mary Memorial Garden Policies & Procedures for Interment and agree to abide by the terms contained therein. I further certify to the best of my knowledge all of the information provided on this application and reservation is accurate.

Printed Name: _____

Signature: _____

Date: _____

**Spouse
Printed Name:**

Spouse Signature: _____

Date: _____

V. PAYMENT & SUBMISSION

Payment for Memorial Garden reservations are tax exempt and can be made by check or ACH payable to the William & Mary Alumni Association (or WMAA).

Payment made via credit or debit card is subject to a 3% processing fee.

All forms and payment can be submitted in one of the following ways:

By visiting the Alumni House in person during
regular business hours:

Monday - Friday, 9:00 am to 5:00 pm.

500 Richmond Road
Williamsburg, Virginia 23185

By mailing your completed forms and payment to:

The William & Mary Alumni Association
Attn: Memorial Garden
P.O. Box 2100
Williamsburg, VA 23187-2100

If you require more information or assistance, please call Katie O'Donnell at 757-221-1024, email alumni.house@wm.edu, or visit <https://wmalumni.com/benefits-services/memorial-garden/>